

Tatham Parish Council

Minutes of the Parish Council Meeting commencing at 7.35pm on Tuesday 19^h May 2026 at the Church of St James the Less, Tatham, LA2 8NH

Present:

Councillors R. Wilson (chair), B. Osborne, A. Taylor, R. Parker, S. Wattam.
Councillor J. Pritchard (Lancaster City Council)
No members of the public
Clerk. M Brady

26/035 Public Participation (limited to 5 minutes per member of the public and 30 minutes maximum*)

None

26/036 Election of Chair and Vice Chair for Parish Council and Sub Committees.

Councillors Osborne and Taylor proposed and seconded Councillor Wilson be the Chair of the Parish Council. All voted to approve.

Councillor Wilson was duly appointed and took the Chair.

Councillors Wilson and Taylor proposed and seconded Councillor Wattam be elected the Vice Chair of the Parish Council. All voted to approve.

Councillor Wattam was duly appointed.

26/037. Apologies for Absence.

None

26/038 Declarations of interest and dispensations

None

26/039 To consider and approve the minutes of the meeting held on Tuesday 17th March 2026

The minutes of the meeting held on Tuesday 17^h March 2026 were approved.

For Decision

26/040 To review, approve and sign the sections of the The Annual Governance and Accountability Review (AGAR) 2025-26 following completion of the Internal Audit.

To consider and resolve any issues raised in the 2025-26 Internal Audit Report

There were no issues raised by the Internal Auditor.

To Review and approve the End of Year 2025-26 Accounts.

The end of Year 2025-26 Accounts were reviewed and approved.

To approve and sign off the Accounting Statement 2025-26.

The Accounting Statement 2025-26 was approved and signed off.

To approve and sign off the Certificate of Exemption for smaller authorities.

The Certificate of Exemption for smaller authorities was approved and signed off.

To approve and sign off the Annual Governance Statement 2025-26.

The Annual Governance Statement 2025-26 was approved and signed off.

26/041 To review the Community Emergency Plan.

Councillors agreed the next step was to publish the Community Emergency Plan (CEP) on the website for parishioners. It was also agreed a meeting be arranged for interested parishioners to attend.

26/042 To agree that costs be obtained for the replacement of the damaged wooden signpost at Ivah with a replica of the original, characterful sign post, along with a directional sign marking the three routes.

Councillors agreed these works were necessary, Councillor Parker offered to write a specification for the works. It was resolved the specification will be placed on the website for interested parties to submit quotes.

26/043 To apply to The Ministry of Justice for the use of the Community Pay Back scheme to refurbish the iron railings at Millhouses and at the junction of Agnes Ing Lane and the B6480, both of which are important for road safety and in a very poor state.

It was resolved that Councillor Osborne contact the Ministry of Justice with a request for the use of the Community Payback scheme to refurbish the railings.

26/044 To receive a report from the Clerk about the new website and to agree any further actions with respect to information not migrated.

The Clerk advised Council, data had been successfully migrated and the new website is live. The existing website will continue to be maintained until other arrangements can be made for the historical data on the website.

26/045 To receive quotes and agree an insurance provider for 2026-2027.

It was resolved to accept the quote from the current provider Zurich Insurance of £304.00

26/046 Recent Planning Applications

None

26/047 Finance

Resolved to approve the Receipts, Payments and Grants as presented and the increase in annual bank charges from £72.00 on the agenda, to £84.00 as advised by Unity Trust Bank.

Receipts

Parish Precept	£6,162.84
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Payments to approve

• LALC Annual Membership	£81.24
• Scribe Renewal of Annual Subscription	£103.68
• St James the Less Room hire (May)	£20.00
• Internal Auditor Fees	£125.00
• Salary	£361.66
• Annual Bank Service Charge paid monthly	£84.00
• Taylor Environmental Groundworks Ltd (Lowgill works)	£1071.70
• Parish On line new website	£300.00
• Materials for repair of Millhouses noticeboard	£34.93

Grants to approve

• Tatham Fells Old School	£600.00
• The Church of the Good Shepherd PCC	£450.00
• St James the Less PCC	£450.00

26/048 Review and approve the current budget position.

The current budget position was unchanged from that on 31/03/26.

26/049 For Information

Public Rights of Way
Health
Highways
Reports from Councillors were noted.

26/050 Date and Time of Next Meeting

Tuesday 21st at 7.30pm at The Old School, Lowgill, LA2 8PS

The meeting closed at 8.55pm

*see Standing Orders 3 (f) and 3 (g)

Signed: Chairman	Date:
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