

TATHAM PARISH COUNCIL GRANT AWARDING POLICY

GRANTS TO LOCAL COMMUNITY GROUPS

The Parish Council uses its power under Section 137 of the Local Government Act 1972 to make these grants.

“A local authority may... incur expenditure which in their opinion is in the interest of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants”.

Applications will only be considered from properly constituted community organisations. An organisation will only be considered to be properly constituted when:

1. The organisation has a legal persona of its own (for example a registered charity, an incorporated association, an organisation created by statute, a body corporate, etc);

OR

The organisation is an unincorporated association which has existed for no less than three years and maintains a bank account in the name of the association.

2. Applications will not be considered unless the attached application form is completed in full and returned with the following documents:
 - I. A copy of the organisation’s constitution or rules
 - II. A copy of the latest annual accounts of the organisation
 - III. A copy of the minutes of the Annual General Meeting where the annual accounts were approved by the members of the organisation
 - IV. Previous recipients must return a feedback report indicating how the grant funding was spent.
3. The organisation must exist for the benefit of residents of Tatham as follows:
 - I. Either, the majority of members of the organisation must be residents of TathamOR
 - II. The service provided by the organisation must predominately benefit the residents of Tatham
4. Grants will not be made to organisations for the provision of a service that is required by statute.
5. Each application shall be considered on its merits by the Parish Council which shall seek to maximise the benefits derived by the residents of Tatham.

Grant Application Timeline for 2025/26 Financial Year

Tuesday 12th November 2024 - Submission

2025/26 Grant Applications must be received by Tatham Parish Council by 12th November - please email the form below to clerk@tathamparishcouncil.org.uk

Tuesday 19th November 2024 – Draft Budget

Any Grant Applications received will be reviewed and included as part of the Draft Budget Review (2024/25) at the Parish Council Meeting on Tuesday 19th November 2024.

Tuesday 21st January 2025 – Final Budget

The Parish Council will finalise its budget for 2025/26 at the Parish Council meeting on 21st January 2025, any grant applications for that Financial Year must have been submitted and agreed before then.

GRANT APPLICATION FROM LOCAL COMMUNITY ORGANISATION (2025/26)

Name of organisation

Address at which the organisation usually meets

Name of person completing application

Role within organisation

Address

Email

Telephone

Brief overview of the aims / objects of the organisation

Number of members of the organisation

Percentage of members who are Tatham residents %

Brief overview of the purpose for which the grant is required

Brief summary of other sources of funding (including self-generated income) that have been explored

Total cost of providing service £

Amount of grant requested from Tatham Parish Council - £

Please ensure that the following are enclosed with the application form:

- **Copy of the organisation's constitution or rules**
- **Copy of the last annual accounts**
- **Minutes of the AGM at which the accounts were approved by the members**

Please return this fully completed form by email to clerk@tathamparishcouncil.org.uk

or by post to;

Clerk - Tatham Parish Council

c/o 166 Brownlow Road

Horwich

Lancs

BL6 7EL