

Tatham Parish Council

**Minutes of the Parish Council Meeting held on
Tuesday 20th January 2026
Church of St. James the Less Tatham LA2 8NH
7.30 pm – 9.15 pm**

Present:

Cllr Wilson (Chair), Cllr Osborne, Cllr Parker, Cllr Taylor Cllr Wattam,
Cllr Crimmins (Lancashire CC), Cllr Pritchard (Lancaster CC).
Clerk, M Brady.

Public Participation (limited to 5 minutes per person and 30 minutes maximum*)

No members of the public were present.

Apologies for Absence.

26/001.None

Declarations of interest and dispensations

26/002. None

To consider and approve the minutes of the Parish Council meeting held on Tuesday 18th November 2025.

26/003. The minutes of the Parish Council meeting held on Tuesday 18th November were *approved* by Council and signed by the Chair.

For Decision

To review the Vexatious Complaints policy.

26/004. Following review and discussion, it was *agreed* no changes were necessary.

To review and agree the Lengthsman's contract/activities for 2026.

26/005. Council *agreed* the existing duties would be sufficient with ad hoc additions as necessary.

To review the proposal Tatham Parish Council Council readopt the notice board used by Parish societies at Millhouses and to refurbish the boarding to make it practical for use.

26/006. Council were advised vegetation around the notice board had been cut back. While the board was in good condition, it was very difficult to pin notices to the board. It was *resolved* that Cllr Parker would source a cork covering for the board.

To agree that HARP be asked to send a representative to our March meeting to provide a project update with special attention to Tatham road and traffic matters.

26/007. Cllr Parker advised there had been no activity on the planning portal. It was *resolved* the Clerk pass the email address for the United Utilities representative to Cllr Parker for him to follow up.

To agree that responsibility for refurbishment of Millhouses railings be established.

26/008. It was *resolved* that the Clerk contact Lancashire County Council to determine ownership.

To agree the Minutes Books 1894-2013 be delivered to Lancashire Archive.

26/009. It was *resolved* the Minute Books 1894-2013 be taken to Lancashire Archives. The Minute Books were passed to Cllr Crimmins (Lancs CC) who had offered to deliver them. The Clerk will liaise with Cllr Crimmins and Lancashire Archives to agree a date for delivery. Council thanked Cllr Wilson for copying the contents of the Minute Books and placing on the Tatham Parish Council website.

To agree the PC should buy a combination padlock and vinyl lettering for PC archive box, and then transfer it to Bentham Town Hall for safekeeping.

26/010. It was *resolved* the PC buy a combination padlock and vinyl lettering for the PC archive box to be used for storing other historical records in Bentham Town Hall.

To note that Lowgill Village Green, including track behind the grassed area, is owned by the Parish Council and to advance the installation of new kerbstones.

26/011. It was *resolved* that the Clerk contact the Commons Commissioners for a map supporting the Decision referenced 20/U/6, directing the registration of Tatham Parish Council as the owner of land known as The Green, Lowgill Village, Tatham. It was noted the contractor for the kerbstones will carry out the work in early Spring.

To agree the Community Emergency Plan (CEP) be adopted, and efforts be made to secure suitable volunteers to take on roles.

26/012. It was *resolved* the Community Emergency Plan (CEP) and the principal split of areas covered be adopted. Council thanked Cllr Wattam for producing the CEP.

To consider and make comment on Planning Applications within the Parish. DMMO Applications Overends to B6480

26/013. It was *resolved* to support the DMMO application to add the route to the Definitive Maps as a Restricted Byway.

To approve the payments as listed.

26/014. *Resolved* to approve the payments as listed

St James the Less Room Hire	£20.00
Clerk's Salary December/January	£361.66
Lengthsman November	£123.33

Review and approve the current budget position.

26/015. *Resolved* to approve the current budget position.

To Review and Approve the draft budget and precept application for 2026-2027.

26/016. *Resolved* to approve the draft budget of £6739.96 and a precept application for the sum of £6162.84 for the year 2026-2027.

To approve Mrs Margaret Johnson be appointed as Internal Auditor for the 2025-26 Annual Governance and Accountability Review.

26/017. *Resolved* to appoint Mrs Margaret Johnson as Internal Auditor.

For information

Public Rights of Way

Health

Highways

26/018. The reports presented were noted.

To agree and confirm the date and time of the next meeting as 7.30pm, Tuesday 17th March 2026 at The Old School, Lowgill. LA2 8PS.

26/019. *Resolved* the date and time of the next meeting will be 7.30pm, Tuesday 17th March 2026 at The Old School, Lowgill. LA2 8PS.

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Signed: Chairman	Date:
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