

Tatham Parish Council

**Minutes of the Parish Council Meeting held on
Tuesday 19th November 2024
Church of St. James the Less Tatham LA2 8NH
7.30 pm – 8.21 pm**

Present:

Cllr Taylor (Chair), Cllr Cowling, Cllr Osborne, Cllr Wilson.

24/106. Public Participation.

Members of the public were present and spoke in reference to items on the agenda. The comments were referred to and minuted under reference 24/113 and 24/114

24/107. Apologies for Absence.

Apologies were received from Cllr Ray, these were accepted.

24/108. Declarations of interest and dispensations

None

24/109. To consider and approve the minutes of the meeting held on Tuesday 17th September 2024

The minutes were approved by Council and signed by the chair.

24/110. To receive written applications for the office of Parish councillor and to Co-opt a candidate to fill the existing vacancy.

An application had been received and circulated to councillors.

Richard Parker was nominated by Cllr Wilson, seconded by Cllr Osborne, all councillors voted to accept.

The Acceptance of Office declarations were signed, Cllr Parker then took his seat.

For Decision

24/111. Review and approve the Health and Safety Policy.

Following review and discussion, amendments were proposed to the Health and Safety policy. These will be made and circulated to all councillors for further comment before publication.

24/112. To acknowledge receipt of Definitive Map Modification Order Restrictive Byway from Aikengill Lane to Ringstone Lane, from Lancashire County Council Regulatory Committee on 4th Nov 2024, and to agree to the Modification Order. When the order is made to record the status of the route, the Parish Council will ensure that the new route is adequately signed.

It was agreed Council acknowledge receipt of the DMMO and agree to the modification order. The signage to be provided by Lancashire County Council and installed by the Parish Volunteer Group.

24/113. To maintain contact with HARP Stakeholder Relations, HARP Contractors and the Planning Authorities to ensure that minimum harm ensues within the parish by unnecessary destruction of trees, hedgerows, and verges.

At the request of the Parish Council, representatives from United Utilities HARP Stakeholder Relations attended a public meeting prior to the Parish Council Meeting. A report is available on the Parish Newsletter. It was agreed by the Parish Council and United Utilities that regular contact will be maintained, which will also include the main contractor when appointed. The Parish Council also resolved to monitor planning conditions and any applications to discharge the conditions.

24/114. Land adjacent to Lowgill Hall. To consider the plans for improving the environment and give Parish Council support to the owners for the venture to the Yorkshire Dales Millennium Trust, RSPB and the Forest of Bowland National Landscape.

The owners had sent the plans to the clerk in advance of the meeting, the clerk had also received letters of support from neighbours. The owners attended the meeting to explain the plans in greater detail, which was appreciated. The Parish Council considered the proposals to be an improvement and agreed to support the plans.

24/115. Recent Planning Applications

- 24/0175/TCA Station House. Tree Removal. PC no comment. LCC no objection.
- 24/00952/FUL Wenning Cottage. Greenhouse. PC Supported. LCC Application Granted
- 24/00953/LB. Wenning Cottage. Greenhouse. PC no comment. LCC Application Withdrawn.
- 24/001096/AD Tatham Hall. Agricultural. PC no comment. LCC Prior Approval Refused.

24/116. Finance

Receipts

HMRC VAT Refund 2022/23	£96.19
Lancashire Country Council Local Delivery Scheme	£500.00
Lancashire Country Council Biodiversity Scheme	£300.00

Payments to approve

- | | |
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| • Room Hire, Church of St James the Less | £20.00 |
| • Clerk's Salary October | £169.78 |
| • Clerk's Salary November | £169.78 |
| • Lengthsman Invoice August | £148.50 |
| • Lengthsman Invoice September | £144.38 |

- Lengthsman Invoice October £158.13
- Lengthsman Invoice November £143.00
- ICO Registration renewal Due early Jan £40.00

The receipts and payments were approved.

24/117. Review and approve the current budget position.

Due to IT issues, the current budget position could not be emailed before the meeting. Council was advised the bank reconciliation and bank account were balanced and correct. Supporting information was emailed post meeting.

24/118. Draft Budget for 2024/25. Review initial draft and confirm any changes ahead of final approval.

Various proposals were discussed for clerk to incorporate into draft budget for circulation and agreement in January 2025.

24/119. For Information

- Public Rights of Way
- Health
- Highways

Reports were received. The clerk will chase up outstanding signage requests with Lancashire County Council.

24/120. Date and Time of Next Meeting

Tuesday 28th January 2025 7.30pm at the Old School, Lowgill, LA2 8PS

The meeting closed at 8.21 pm

*see Standing Orders 3 (f) and 3 (g)

Signed:	Date: 19/11/2024
Chairman	