

Tatham Parish Council

**Minutes of the Parish Council Meeting held on
Tuesday 17th September 2024
The Old School, Lowgill, LA2 8PS
7.30 pm – 8.45 pm**

Present:

Cllr Taylor (Chair), Cllr Ray, Cllr Wilson.

Public Participation.

A member of the public attended and thanked Lancashire CC for the recent surfacing works. Questions were asked regarding the priorities, scope of works and scheduling. The comments were included in the discussion of Agenda item 18 and minuted under reference **24/095**

24/080 - Apologies for absence.

Cllr Osborne submitted her apologies for absence due to holiday, these were accepted.

24/081 - Declarations of Interest and Dispensations.

None

**24/082 - To consider and approve the minutes of the Parish Council Meeting held on
Tuesday 17th September 2024.**

The minutes were approved by Council and signed by the chair.

24/083 - To co opt applicants to the Parish Council.

Applications had been received and circulated to councillors.

Stuart Wattam was nominated by Cllr Wilson, seconded by Cllr Ray, all councillors voted to accept.

David Cowling was nominated by Cllr Ray, seconded by Cllr Wilson, all councillors voted to accept.

The Acceptance of Office declarations were signed, Cllr Wattam and Cllr Cowling then took their seats.

For Decision

24/084 - To review and approve Council Standing Orders and Sub Committees.

The policy was reviewed, no amendments were necessary, It was decided, the date reviewed and next due date will be recorded and published on the Parish Council website.

24/085 - To review, approve and adopt the new Financial Regulations.

The Financial Regulations were reviewed, Council resolved to adopt and replace the former Financial Regulations. Date of adoption and next review date will be recorded and published on the Parish Council website.

24/086 - To review and approve the Complaints Policy.

The policy was reviewed and the proposed amendments accepted. It was decided the date reviewed and next due date be recorded and published on the Parish Council website.

24/087 - To review and approve the Co option Policy.

The policy was reviewed and the proposed amendments accepted. It was decided the date reviewed and next due date be recorded and published on the Parish Council website.

24/088 - To review the online banking signatories and levels of authority.

Council resolved to approve the proposed changes, Clerk to instruct Unity Bank.

24/089 - To engage with Sustrans to hear what the altered plans are for the route through the Parish and find out why there has been no recent communication with Tatham Parish Council.

Sustrans gave a presentation at the Wennington Parish Council meeting on 16th September which Cllr Wilson and the Clerk attended, it was explained the project was progressing but had concentrated on discussions with landowners and the HARP project, both affected by the proposed cycle routes. A date for a public meeting was to be arranged and Tatham Parish Council would be notified, as much of the route from Wray to Wennington passes through Tatham.

24/090 - To thank the footpath volunteers for the work done on footpath maintenance in the Parish contributing to the Parish Councils commitment to the local Delivery Scheme.

The Parish Council thanked the volunteers for their work throughout the year maintaining footpaths, improving access and signage. An email from Lancashire CC expressing their appreciation for the commitment to the Local Delivery Scheme was also read out.

24/091 - To re advertise the need for a further applicant to become a Tatham Parish Councillor.

It was resolved to advertise the one remaining vacancy.

24/092 - To increase the monthly hours of the Lengthsman for work on verges leading to footpaths to be funded by the Local Delivery Scheme.

Following discussions with the Lengthsman, additional verge areas were identified as suitable for works by the lengthman. It was agreed these works will complement the work of the volunteers. It was noted, these works fulfil the aims of the Local Delivery Scheme and are an appropriate use of the funds.

24/093 - To consider the response received from the HARP Stakeholder Relations Team.

The HARP Stakeholder Relations Team have confirmed they will attend a public meeting to start at 6.30pm on Tuesday 19th November at St James the Less Church. The public meeting will comprise a presentation followed by a Q & A session for all interested residents.

24/094 - To agree measures to replace the rotten fingerpost road sign at Ivah.

The response received from Lancashire CC will be forwarded to councillors, it appears these works will be included in the works to be undertaken by Lancashire CC.

24/095 - To submit a request to Lancashire Highways that, when remedial work is carried out on potholes along the BT trench on Fairheath Road between its lower end and Furnessford Road, the same treatment is applied to the

equally bad potholes on the same road above its junction with Furnessford Road.

It was agreed a request would be sent and that the comments raised in public time; permanent standing water due to a blocked drain on Fairheath Rd near Middle Barn causing a hazard; badly broken and hazardous road surface on Silly Lane near Ivah end due to poor drainage.

An explanation of the prioritisation, works needed and timing be included in the request to enable the Parish Council to inform residents.

24/096 - To agree councillor representation at (online) Climate Action webinars on the evenings of Wednesday 25th September, Thursday 10th October and Wednesday 23rd October.

It was agreed that Cllr Wilson and Cllr Taylor represent Council at the Climate Action Webinars and report back to Council.

24/097 - To decide whether a response to the current Lancaster Local Plan consultation is necessary and possible.

It was decided no further response be submitted as the responses made in an earlier consultation remain unchanged.

24/098 - To receive an update regarding project for Lancashire CC Environment Grant.

Cllr Ray advised a further response regarding the red squirrels is pending. The Clerk advised Lancashire CC have confirmed additional funding is being made available to the Parish Council. It was decided further project ideas be sought from residents, this will be advertised on the website.

24/099 - To meet the legal requirement to find storage space, probably within the Parish for written Parish Council Minutes and to purchase a strong box to contain them.

It was agreed a metal filing cabinet be purchased and the Clerk make enquiries within the parish for a suitable location for storing the cabinet.

24/100 - To continue the dialogue with Lancaster City Council and Lancashire County Council started in 2023 with the Highways District Lead to start restoring the road widths on all roads in the Parish by initiating a program of regular road sweeping and road verge scraping.

Council were advised a response had been received from Lancashire CC who are responsible for clearing vegetation from the passing places. It was agreed this to be passed to Lancaster CC who are responsible for sweeping the passing places.

24/101 - Recent Planning Applications

Wenning Cottage 24/00952/FUL Greenhouse.

Supported

24/102 - Finance.

It was resolved to make the following payments

• Tatham Fells Old School Room Hire (September)	£20.00
• Clerk's Salary August	£169.78
• Clerk's Salary September	£169.78
• Lengthsman July	£173.25
• Parish Online subscription	£54.00
• Patrick Internet renewal	£29.99

24/103 - For Information

Cllr Osborne submitted a written report which was circulated and noted.

24/104 - Date and Time of Next Meeting

7.30pm Tuesday 19th November 2024 at Church of St. James the Less Tatham LA2 8NH

The meeting closed at 8.45 pm

Signed:	Date: 19/11/2024
Chairman	