

Tatham Parish Council

Annual Parish Council Meeting

Tues 17th May 2022

7.30pm

Venue:

The Old School, Lowgill, LA2 8PS

Present Councillors Osborne, Taylor, Stone, Ray, Kenyon and Wilson. Also in attendance Cllr. Pritchard Mayor from Lancaster City Council.

22/06 Election of Chairman & Vice Chairman.

Cllr Pritchard received a nomination from the Councillors for the Chairman for 2022-3
Cllr Osborne was proposed by Cllr Wilson and seconded by Cllr Kenyon.
Cllr Osborne signed the declaration of acceptance.

Cllr Osborne received a nomination from the Councillors for Vice Chair for 2022-2023.
Cllr Stone was proposed by Cllr Osborne and seconded by Cllr Taylor
Cllr Stone signed the declaration of acceptance.

22/07 Apologies for Absence,

Cllr Harrison. Apology accepted

22/08 Declarations of interest and dispensations. None.

22/09 Public Time

No participants.

22/10 Minutes of the meeting held on 15th March 2022

These were approved and signed off.

22/11 Approval given to documents previously circulated.

Effectiveness of Internal Controls, Risk Management Policy, and Asset Register as of 31st March 2022.

22/12 Haweswater Aquaduct Resilience Programme (HARP)

Cllr Kenyon briefed the Parish Council on the latest updates to the HARP plans in Tatham, Including the plans to remove trees and hedgerows. Cllr. Pritchard agreed to ask the City Council Tree Warden to contact the Parish Council for a site visit so that Councillors could assess the situation on Long Lane. Cllr Osborne would continue to be in contact with concerned residents and Land Owners in the area.

22/13 To Consider how the Parish Council will celebrate the Platinum Jubilee.

- 1 It was resolved to give the Primary School and younger age children of the Parish a Commemorative mug from Bentham Pottery. These to be hand delivered by Cllrs Ray and Osborne.
- 2 Cllr Wilson to continue the work with volunteers to form steps on the footpath near Crossdale Beck, supported with Local Delivery Funding. The Steps to be named The Platinum Jubilee Steps Indicated on a plaque.

3 To discuss at a later meeting tree planting schemes in the Parish. Costing to be established.

4 Two Jubilee" Big Lunches " To be held in the Parish one at St James the Less Church and one at the Church of the Good Shepherd on June 5th.

22/14 Carbon Committe

Cllr Osborne thanked the Carbon Committee for their recent activity and pledged support for future activity.

Cllr Wilson had posted a report on the Parish Council website from the well attended energy Action Meeting.

22/15 Parish Clerk Vacancy

Cllrs resolved to search for a new Clerk using the usual local channels and in the interim would ensure the Council fulfils its responsibilities. Messages on the Clerk's e-mail account would be dealt with by Cllrs Osborne, Stone and Wilson.

22/16 Planning

Ivah Great Hill.

Cllr Pritchard had been liaising with the Enforcement Officer at the City Council. Due to the Volume of cases no action had yet been taken.

- **Planning Applications**

- 22/00017/Ref Balshaw Barn Awaiting Appeal.
- 21/00662/FUL Upper Ashleys. New gateway – Supported
- 21/01033/FUL The Hill Slurry Store Roof . Refused by City Council.
- 22/00377/AD Oak Bank Replacing concrete yard - No comment
- 22/ 00534 /AD Aikengill Two Sheds into One - No comment

It was resolved that Cllr Osborne should thank Edward Mason for the Planning advice he has provided during the year and to ask that he continues in 2022.

22/17 Appointment of Auditor 2021-2022

The Councillors agreed unanimously that Naomi Prescott should act as Auditor.

22/18 Finance

- **End of year accounts and Annual Governance & Accounting Returns (AGAR) to**
Review and approve the End of Year 2021-2 Accounts.
Approve and sign off the certificate of exemption for smaller authorities.
Approve and sign off the annual Governance Statement.
Approve and sign off the Accounting Statement.
Consider and resolve any issues raised in the 2021-22 internal audit account.

This matter has to be deferred to an Extraordinary AGM to be held on 24th June 2022

- **Receipts**

- Precept £6,052

- **Payments To May**

- Clerk's Leaving Present £30
- Lengthsman invoice April/May £300
- Zoom License Renewal £143.88
- Scribe Accounts License Renewal £ 86.40
- Old School Hire £48

- Insurance Renewal - TBC, renewal quote not yet received
- NALC/LALC Subscription £78.09

Grants

Tatham Fells Old School	£600
Church of Good Shepherd	£400
St James the Less Church	£300
Donation NW Air Ambulance	£100

All payments approved by the Parish Council

Current Budget Position

The current budget position was considered and approved by the Councillors.

Date and Time of Next Meeting Tuesday July 19th 7.30pm The Old School Lowgill

Extraordinary Meeting 24th June 7. 30 The Old School Lowgill

The meeting closed at 22:05pm

Signed: <i>Brian McElhine</i>	Date: 24.06.2022
Chairman	